

AGENDA
Alsea Human Services County Service District
Budget Committee - Review of 2026-27 Proposed Budget
April 15, 2026 4:35 PM
Virtual Meeting
Corvallis, Oregon

1. Call to order
2. Introductions
3. Election of Officers
 - A Chair and Vice-Chair must be elected at the first meeting of each calendar year.
4. Review and Approve 2025-26 Minutes
5. Presentation of the Proposed Budget for FY 2026-27
 - Staff will present details of the proposed budget.
6. Committee questions
7. Public Hearing
 - This is the time for citizens to offer comment or questions on the proposed budget and tax levy.
8. Committee deliberations and approval of budget

SUGGESTED MOTION: I move that the budget be approved in the amount of \$55,055 and no tax be levied for FY 2026-27
9. Adjourn

Call to Order - **Commissioner or Past Chair (Past Chair Deb Coddington):**

“I call this meeting to order.”

Introductions – **Commissioner or Past Chair:**

Start introductions around room.

Election of Chair – **Commissioner or Past Chair:**

“I open the nominations for Chair, are there any nominations?”

“{Candidate’s Name} has been nominated for Chair.”

“All in favor”

“All opposed”

“{Candidate’s Name} has been selected as Chair.

Election of Vice Chair – **Chair**

“I open the nominations for Vice Chair, are there any nominations?”

“{Candidate’s Name} has been nominated for Vice Chair.”

“All in favor”

“All opposed”

“{Candidate’s Name} has been selected as Vice Chair

Review and Approve Minutes – **Chair**

“Are there any questions or concerns regarding the minutes?”

“If there are no further comments, I would entertain a motion.”

“All in favor?”

“All opposed?”

Presentation of the Proposed Budget – **Chair**

“Will Staff please present the proposed budget?”

Committee questions – **Chair**

“Are there any further committee questions?”

Public Hearing - **Chair**

“I open the public hearing.”

“Are there any further public comments?”

Once all comments are complete

“I close the public hearing.”

Committee deliberations and approval of budget - **Chair**

“Are there any further committee comments?”

“If there are no further comments, I would entertain a motion.”

SUGGESTED MOTION: I move that the budget be approved in the amount of \$55,055 and no tax be levied for FY 2026-27

Once someone has made a motion and it’s been seconded

“It’s been moved and seconded that we approve the budget in the amount of \$55,055 and no tax be levied for FY 2026-27”

“All in favor”

“All opposed”

“Motion passes”

Adjourn – **Chair**

“Meeting adjourned”

**MINUTES OF THE
ALSEA HUMAN SERVICES COUNTY SERVICE DISTRICT
BUDGET COMMITTEE MEETING**

Wednesday, May 7, 2025, 4:35 p.m.

Held via Zoom: <https://us06web.zoom.us/j/87281607942>

Present:

- **Budget Committee Members:**
 - Commissioners: **Nancy Wyse, Patrick Malone, and Gabe Shepherd**
 - Citizen Members: **Deb Coddington and Mary Ann Carr**
- **Benton County Staff:**
 - **Rick Cramer**, Assistant County Administrator; **Jennifer Ficek**, Administrative Supervisor

1. Call to Order

Past Chair Deb Coddington (D. Coddington) called the meeting to order at 4:35 p.m.

2. Introductions

Group introductions of Budget Committee Members and Benton County Staff.

3. Elections of Officers

D. Coddington opened the nominations for Alsea Human Services Budget Committee Chair.

D. Coddington nominated Mary Ann Carr (M. Carr) as Alsea Human Service Budget Committee Chair.

Commissioner Nancy Wyse (N. Wyse): Seconded, all in favor say Aye.

Budget Committee Members: (unanimous) Aye

D. Coddington: All opposed?

None opposed.

Citizen Member Mary Ann Carr has been approved to the Chair position.

M. Carr opened nominations for the Vice Chair.

D. Coddington nominated Commissioner Pat Malone (P. Malone) as Vice Chair.

M. Carr: Second. All in favor?

Budget Committee Members: (unanimous) Aye

M. Carr: All opposed?

None opposed.

Commissioner Pat Malone has been approved to the Vice Chair position.

4. Review and Approve 2024-25 Minutes

M. Carr: Does anyone have questions or concerns regarding the minutes from last year's meeting?

N. Wyse: Move to approve the minutes with one change. Under 9, adjournment it says Mary Ann Car adjourned the meeting at 4:10pm and it should be Deb Coddington.

Commissioner Gabe Shepherd (G. Shepherd): Second

M. Carr: All in favor?

Budget Committee Members: (unanimous) Aye

M. Carr: All opposed?

None opposed.

The 2024-25 meeting minutes were approved.

5. Presentation of the Proposed Budget FY 2025-26

M. Carr: Will the staff please present the proposed budget?

Rick Crager (R. Crager) presented the budget: This is a district property tax levy of \$0.84 for every \$1,000 of assessed value that is directed to the Alsea Human Services District. Last year we suspended the levy due to the fact that the dollars that were in place were dedicated to the Community Health Center to provide health services to the Alsea community. Due to financial challenges we had to suspend and then close the clinic. Since then, we've been working with the community of Alsea to continue to provide outreach support. We've been doing that on a pilot type basis. We're trying to figure out how to best support the community, there are some legislative options being considered and some outside organizations that have expressed interest. We still own the clinic, ultimately the Board of Commissioners will need to decide on how to utilize that with the community.

At this point the recommendation for 2025-26 budget is to maintain the suspension of the levy since the only thing it's paying for is a small amount of administrative overhead, primarily related to the annual audit. We have a dedicated beginning balance of \$52,200. The little bit of general revenue (\$800) is primarily from interest earnings. Total resources are \$53,000. You take out what the county is collecting for administrative work and that leaves us with \$51,970

6. Committee Questions

M. Carr: Any questions? Hearing none.

7. Public Hearing on Proposed 2025-26 Budget

M. Carr: I move to open the Public Hearing. Are there any public comments? Hearing none, I'll close the public hearing.

8. Committee Deliberations and Approval of Budget

M. Carr: Are there any other questions from the committee? Hearing none, I'll ask if there's a motion to approve the budget.

N. Wyse: I move that the budget be approved in the amount of \$53,000 and no tax be levied for the fiscal year 2025-26.

P. Malone: Second.

M. Carr: All in favor?

Budget Committee Members: (unanimous) Aye

M. Carr: Motion passed unanimously.

The 2025-26 proposed Budget was approved.

9. Adjournment

Chair Mary Ann Carr adjourned the meeting at 4:46 p.m.

Recorder: Jennifer Ficek (concluded at 4:46 p.m.)

2026-2027 Proposed Budget

Alsea Human Services County Service District

For the Fiscal Period
Beginning July 1, 2026
Ending June 30, 2027



Governing Body

Patrick Malone, 2026 BOC Chair
Gabe Shepherd, Vice Chair
Nancy Wyse, Commissioner

Citizen Budget Committee Members

Deb Coddington
Joni Olsen

Alsea Human Services County Service District

ADMINISTRATION: Benton County Financial Services

Jennifer Ferrer-Santa Ines, Chief Financial Officer

OFFICE LOCATION: 4500 SW Research Way, Corvallis

TELEPHONE: 541-766-6076

INTERNET ADDRESS: [HTTPS://FINANCE.BENTONCOUNTYOR.GOV](https://finance.bentoncountyor.gov)

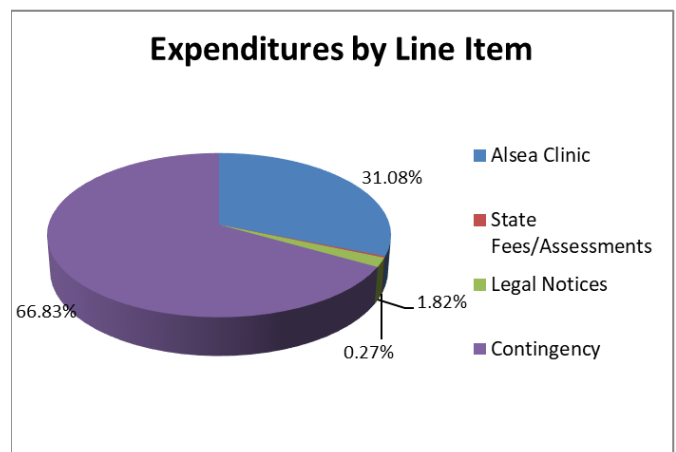
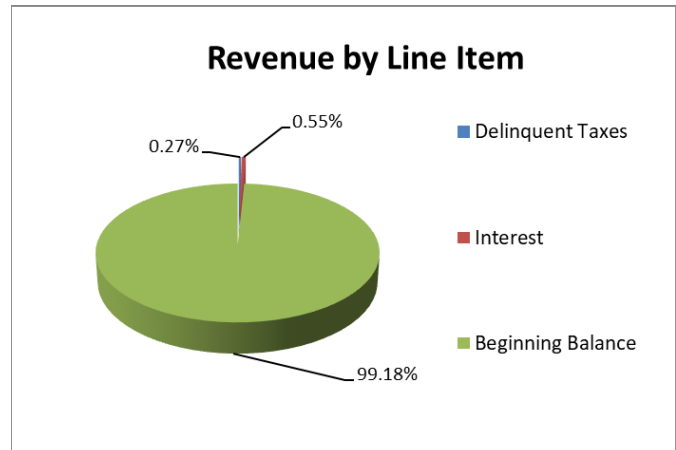
DISTRICT OVERVIEW:

This County Service District was created by a vote of the people on May 15, 2012. At the same time voters approved a maximum district property tax rate of \$0.84 / 1000 of assessed value. The district is electing to not assess a tax for FY 2026-27.

The District is a separate municipal entity from the County. By law the Governing Body is the Board of Commissioners. District operations are delegated to County Finance Services to manage accounting and budget processes. The County is reimbursed from district funds for administrative expenses.

The District encompasses the same boundary as the Alsea School District within Benton County. The purpose of the district is to supplement the finances of the Alsea clinic founded by Alsea Rural Health Inc. a non-profit formed in 1981, that serves a population of about 1,300 in southwestern Benton County.

The budget shown in this document is only for the resources available to the district to expend. It does not include financial resources and expenditures of the non-profit, Alsea Community Action Collaborative.



ALSEA HUMAN SERVICES COUNTY SERVICE DISTRICT

Budget Summary

Category Title	2023-24 Actual	2024-25 Actual	2025-26 Adopted Budget	2026-27 Proposed Budget
General Revenues	38,494	1,729	800	450
Current Program Income	38,494	1,729	800	450
Unrestricted Beginning Balance	-	-	-	-
Dedicated Beginning Balance	20,322	53,728	52,200	54,605
Beginning Balances	20,322	53,728	52,200	54,605
Total Resources	58,815	55,457	53,000	55,055
Personnel Services	-	-	-	-
Materials & Services	5,088	621	1,030	18,262
Capital Outlay	-	-	-	-
Expenditures	5,088	621	1,030	18,262
Other: Contingency	-	-	51,970	36,793
Reserves	-	-	51,970	36,793
Total Budget	5,088	621	53,000	55,055
Surplus / (Deficit) of Fund				
Resources to Expenditures	53,728	54,835	-	-
Full-Time-Equivalent (FTE)				
Regular	-	-	-	-
Total	-	-	-	-

ALSEA HUMAN SERVICES COUNTY SERVICE DISTRICT

District Statement

FY 2026-27 Budget Highlights

The adopted budget is based on no tax collection for FY 26-27. Income assumes a balance rolled over from FY25-26, and nominal amounts for interest and delinquent taxes.

A small number of expenditures are budgeted in FY26-27. These cover costs for utilities and insurance, advertising and state mandated filing fees and assessments.

In August 2023, the Alsea Health Clinic was temporarily closed to assess its ongoing financial viability. The County has been unable to meet the operational expenses for the Alsea Health Clinic, of which the transfer from the Service District represents a very small portion.

As of March 23, 2026, Benton County transferred ownership of the Alsea Health Clinic to the Alsea Community Action Collaborative (ACAC), an Oregon nonprofit agency responsible for ensuring activities on the property comply with the deed restriction requiring the provision of social services.

Beyond FY2026-27

The district's purpose is to supplement maintenance and operation of a clinic site in Alsea. The purpose of the district cannot be changed without consent of district voters. The maximum tax rate can never be increased under the Oregon Constitution. Local option levies for up to five years can be approved by voters to supplemental the maximum rate.

A challenge of the district budget committee will be determining what to levy annually within the maximum allowed rate. Effectively, at minimum, this requires input from the Alsea Health Clinic Board of Directors, Benton County Health Center Administration and the Board of Commissioners. The three commissioners and three citizen members of the Budget Committee have the final decision on the annual budget and tax levy. The Committee will need to decide whether it wishes to continue collection of the levy since the Alsea Health Clinic remains closed and there is currently not an alternative identified to meet the community's ongoing health needs.

Additional Sources of Information

Use these web links to find additional information:

For information about Benton County Community Health Centers (including Alsea clinic site)

<http://bentonlinnhealthcenters.org/> select Community Health Centers under "Health and Families".

For information on current or past County or Service District budgets go to:

<https://finance.bentoncountyor.gov/events/county-service-districts-budget-meeting/>

As a tax exempt non-profit, Alsea Community Action Collaborative is required to file an annual return with the IRS. Past and most recently filed Form 990 can be found through a search of the IRS website or charity monitoring websites.

ALSEA HUMAN SERVICES COUNTY SERVICE DISTRICT
Health Services

Category Title	2023-24 Actual	2024-25 Actual	2025-2026 Adopted Budget	2026-27 Proposed Budget
General Revenues	38,494	1,729	800	450
Dedicated Beginning Balance	5,322	38,728	37,200	39,605
Total Resources	43,815	40,457	38,000	40,055
Personnel Services	-	-		-
Materials and Services	5,088	621	1,030	18,262
Capital Outlay	-	-		
Other: Fund Transfers Out	-	-		
Other: Loans	-	-		
Other: Bond Debt Principal	-	-		
Other: Contingency	-	-	36,970	21,793
Other: Debt Reserve	-	-		-
Other: Unappropriated Balance	-	-		-
Total Expenditures	5,088	621	38,000	40,055
Regular	-	-		-
Total	-	-		-

ALSEA HUMAN SERVICES COUNTY SERVICE DISTRICT

Facilities

Category Title	2023-24 Actual	2024-25 Actual	2025-26 Adopted Budget	2026-27 Proposed Budget
Dedicated Beginning Balance	15,000	15,000	15,000	15,000
Total Resources	15,000	15,000	15,000	15,000
Capital Outlay	-	-	-	-
Other: Contingency	-	-	15,000	15,000
Total Expenditures	-	-	15,000	15,000
Regular	-	-	-	-
Total	-	-	-	-
