

BENTON COUNTY LIBRARY SERVICES COUNTY SERVICE DISTRICT

(A Component Unit of Benton County, Oregon)

**ANNUAL FINANCIAL REPORT
Year Ended June 30, 2024**

**BENTON COUNTY LIBRARY SERVICES
COUNTY SERVICE DISTRICT**
(A Component Unit of Benton County, Oregon)

For the Year Ended June 30, 2024

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BENTON COUNTY LIBRARY SERVICES COUNTY SERVICE DISTRICT

Officials of the District

For the Year Ended June 30, 2024

GOVERNING BODY
Benton County Board of Commissioners

Pat Malone, Chair
4500 SW Research Way
Corvallis, Oregon 97333

Nancy Wyse
4500 SW Research Way
Corvallis, Oregon 97333

Xan Augerot
4500 SW Research Way
Corvallis, Oregon 97333

Registered Agent and Address
Debbie Sessions, Interim Chief Financial Officer
4500 SW Research Way
Corvallis, OR 97333

FINANCIAL SECTION

INDEPENDENT AUDITOR'S REPORT

Board of Commissioners
Benton County Library Services County Service District
Corvallis, Oregon

Report on the Financial Statements

Opinions

We have audited the financial statements of the governmental activities and major fund of Benton County Library Services County Service District (the "District"), a component unit of Benton County, as of and for the year ended June 30, 2024, and the related notes to the financial statements, which collectively comprise the District's basic financial statements as listed in the table of contents.

In our opinion, the accompanying financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities and major fund of the District, as of June 30, 2024, and the respective changes in financial position, and the budgetary comparison for the General Fund for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Basis for Opinions

We conducted our audit in accordance with auditing standards generally accepted in the United States of America (GAAS). Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of the District and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America; and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the District's ability to continue as a going concern for twelve months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS will always detect material misstatements when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgement made by a reasonable user based on the financial statements.

In performing an audit in accordance with GAAS, we

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the District's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings and certain internal control-related matters that we identified during the audit.

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the Management's Discussion and Analysis on pages 4 – 7 be presented to supplement the basic financial statements. Such information is the responsibility of management and, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with GAAS, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Reporting Required by Oregon State Regulations

In accordance with Minimum Standards for Audits of Oregon Municipal Corporations, we have also issued our report dated January 28, 2025, on our consideration of the District's compliance with certain provisions of laws and regulations, including the provisions of Oregon Revised Statutes as specified in Oregon Administrative Rules. The purpose of that report is to describe the scope of our testing of compliance and the results of that testing and not to provide an opinion on compliance.

Singer Lewak LLP

January 28, 2025

By:



Brad Bingenheimer, Partner

Management's Discussion and Analysis

We offer readers of Benton County Library Services County Service District's (District) financial statements the following narrative and analysis of the District's financial activities for the fiscal year ended June 30, 2024. We encourage readers to consider this information in conjunction with the financial statements, which begin on page 8.

Financial Highlights:

- The District's assets exceeded its liabilities at the close of the fiscal year by \$655,913 (*net position*). None of this amount is restricted.
- The District's total net position increased by \$166,843.
- At the close of the year, the District's governmental fund reported an ending fund balance of \$596,961 an increase of \$172,514 from the prior year.

Overview of the Financial Statements

This discussion and analysis is intended to serve as an introduction to the District's basic financial statements. The basic financial statements comprise three components: 1) government-wide financial statements, 2) fund financial statements, and 3) notes to the basic financial statements. This report has shown the government-wide financial statements and the fund financial statements in combined statements with adjustments.

Government-wide financial statements. The *government-wide financial statements* are designed to provide readers with a broad overview of the District's finances, in a manner similar to private-sector business reporting.

The *statement of net position*, a component of the government-wide financial statements, presents information on all of the District's assets and liabilities, with the difference between the two reported as *net position*.

The *statement of activities* presents revenue and expense information showing how the District's net position changed during the fiscal year. All changes in net position are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of related cash flows. Thus, revenues and expenses are reported in this statement for some items that may result in cash flow in future fiscal periods (e.g., uncollected property taxes).

The governmental activities of the District include library operations.

The government-wide financial statements can be found on pages 8 and 9 of this report.

Fund financial statements. A *fund* is a grouping of related accounts (revenues, expenditures, assets and liabilities) that is used to control resources that have been segregated for specific activities. Benton County Library Services County Service District, like other state and local governments, uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. The District has only one governmental fund, the General Fund.

Governmental funds. Governmental funds are used to account for essentially the same functions reported as *governmental activities* in the *government-wide financial statements*. However, unlike the government-wide financial statements, governmental fund financial statements focus on near-term inflows and outflows of spendable resources, as well as on the balances of spendable resources available at fiscal year-end. Such information may be useful in evaluating a government's near-term financing requirements.

Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for governmental funds with similar information presented for governmental activities in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the government's near-term financing decisions. Both the governmental fund balance sheet and the governmental fund statement of revenues, expenditures, and changes in fund balances provide a reconciliation to facilitate this comparison between governmental funds and governmental activities.

A budgetary comparison statement has been provided to demonstrate budgetary compliance.

Notes to the basic financial statements. The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements. The notes to the financial statements can be found on pages 11 through 15.

Government-wide Financial Analysis

The District's net position is as follows. The District has no capital assets.

Benton County Library Services County Service District Net Position June 30		
	Governmental Activities	
	2024	2023
Cash and investments	\$ 579,003	\$ 415,855
Property taxes receivable	76,910	73,759
Assets	655,913	489,614
Current liabilities	-	544
Net position:		
Unrestricted	<u>\$ 655,913</u>	<u>\$ 489,070</u>

Of the District's net position, none is restricted. A restricted amount represents resources that are subject to external restrictions on how they may be used. The unrestricted net position of \$655,913 may be used to meet the District's ongoing obligations to citizens and creditors.

Governmental Activities. Governmental activities increased the District's net position by \$166,843. This increase is a result of the timing of flow-through payments to the City of Corvallis for the operations of the county-wide library system. Key elements of this increase are as follows:

Benton County Library Services County Service District Change in Net Position Year Ended June 30		
	Governmental Activities	
	2024	2023
Revenues:		
General Revenues:		
Property taxes	\$ 3,687,813	\$ 3,565,174
Operating grants and contributions	8,457	27,026
Interest and investment earnings	22,931	29,069
Total revenues	<u>3,719,201</u>	<u>3,621,269</u>
Expenses:		
Library services	<u>3,552,358</u>	<u>3,406,959</u>
Total expenses	<u>3,552,358</u>	<u>3,406,959</u>
Increase (decrease) in net position	166,843	214,310
Net position - beginning	<u>489,070</u>	<u>274,760</u>
Net position - ending	<u><u>\$ 655,913</u></u>	<u><u>\$ 489,070</u></u>

Financial Analysis of Service District Funds

As noted earlier, Benton County Library Services County Service District uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements.

Governmental funds. The focus of the District's governmental funds is to provide information on near-term inflows, outflows, and balances of spendable resources. Such information is useful in assessing the District's financing requirements. In particular, unassigned fund balance may serve as a useful measure of the District's net resources available for spending at the end of the fiscal year.

As of the end of the current fiscal year, the District's governmental fund reported an ending fund balance (all of which is unassigned) of \$596,961 an increase of \$172,514.

Budgetary Highlights

The 2023-25 biennial budget was adopted totaling \$7,222,981 for all budgeted funds.

Economic Factors and Second Year of the Biennium's Budget

The District levies the property taxes as allowed by law and conveys the proceeds to the City of Corvallis for operations of the Benton County – City of Corvallis library system.

Key Economic Factors and Budget Information

The District has a permanent tax rate of \$0.3947 per thousand dollars of assessed value.

Requests for Information

This financial report is designed to provide to citizens, customers, investors, creditors and others with an interest in Benton County Library Services County Service District, a general overview of the District's finances and to demonstrate accountability for the funds it receives. Questions concerning any of the information provided in this report, or requests for additional financial information, should be addressed to:

Benton County Library Services County Service District
4500 SW Research Way
Corvallis, OR 97333

BASIC FINANCIAL STATEMENTS

BENTON COUNTY LIBRARY SERVICES
COUNTY SERVICE DISTRICT
(A Component Unit of Benton County, Oregon)

GOVERNMENTAL FUND BALANCE SHEET/STATEMENT OF NET POSITION

June 30, 2024

	<u>General Fund</u>	<u>Adjustments (Note II A)</u>	<u>Statement of Net Position</u>
ASSETS			
Cash and investments	\$ 579,003	\$ -	\$ 579,003
Property taxes receivable	<u>76,910</u>	<u>-</u>	<u>76,910</u>
Total assets	<u>\$ 655,913</u>	<u>\$ -</u>	<u>655,913</u>
DEFERRED INFLOWS OF RESOURCES -			
Unavailable revenue	<u>\$ 58,952</u>	<u>\$ (58,952)</u>	<u>-</u>
FUND BALANCE/NET POSITION			
Unassigned	<u>596,961</u>	<u>(596,961)</u>	<u>-</u>
Total fund balance	<u>596,961</u>	<u>(596,961)</u>	<u>-</u>
Total liabilities, deferred inflow of resources and fund balance	<u>\$ 655,913</u>		
Net position:			
Unrestricted		<u>655,913</u>	<u>655,913</u>
Total net position		<u>\$ 655,913</u>	<u>\$ 655,913</u>

The accompanying notes are an integral part of the financial statements.

BENTON COUNTY LIBRARY SERVICES COUNTY SERVICE DISTRICT

(A Component Unit of Benton County, Oregon)

STATEMENT OF GOVERNMENTAL FUND REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES/STATEMENT OF ACTIVITIES

For the Year Ended June 30, 2024

	<u>General Fund</u>	<u>Adjustments (Note II B)</u>	<u>Statement of Activities</u>
General revenues			
Taxes and assessments	\$ 3,693,484	\$ (5,671)	\$ 3,687,813
Intergovernmental	8,457	-	8,457
Interest	22,931	-	22,931
Total revenues	<u>3,724,872</u>	<u>(5,671)</u>	<u>3,719,201</u>
Expenditures/expenses			
General Government	<u>3,552,358</u>	-	<u>3,552,358</u>
Total expenditures/expenses	<u>3,552,358</u>	<u>-</u>	<u>3,552,358</u>
Excess (deficiency) of revenues over (under) expenditures/expenses and change in fund balance/net position	172,514	(5,671)	166,843
Fund balances/net position:			
Beginning of the year	<u>424,447</u>	<u>64,623</u>	<u>489,070</u>
End of the year	<u>\$ 596,961</u>	<u>\$ 58,952</u>	<u>\$ 655,913</u>

The accompanying notes are an integral part of the financial statements.

**BENTON COUNTY LIBRARY SERVICES
COUNTY SERVICE DISTRICT**

(A Component Unit of Benton County, Oregon)

**GENERAL FUND
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE
BUDGET AND ACTUAL**

For the Biennium ended June 30, 2025

as of June 30, 2024

	Biennial Budgeted Amounts		Biennium	Variance with
	Original	Final	Actual Amounts	Final Budget
Revenues				
Taxes	\$ 7,196,067	\$ 7,196,067	\$ 3,693,484	\$ (3,502,583)
Intergovernmental	16,914	16,914	8,457	(8,457)
Interest	10,000	10,000	22,931	12,931
Total revenues	<u>7,222,981</u>	<u>7,222,981</u>	<u>3,724,872</u>	<u>(3,498,109)</u>
Expenditures				
General Government				
Materials and services	<u>7,222,981</u>	<u>7,222,981</u>	<u>3,552,358</u>	<u>3,670,623</u>
Total expenditures	<u>7,222,981</u>	<u>7,222,981</u>	<u>3,552,358</u>	<u>3,670,623</u>
Excess (deficiency) of revenues over expenditures	-	-	172,514	172,514
Beginning fund balance	<u>-</u>	<u>-</u>	<u>424,447</u>	<u>424,447</u>
Ending fund balance	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 596,961</u>	<u>\$ 596,961</u>

The accompanying notes are an integral part of the financial statements.

NOTES TO BASIC FINANCIAL STATEMENTS

**BENTON COUNTY LIBRARY SERVICES
COUNTY SERVICE DISTRICT**

(A Component Unit of Benton County, Oregon)
For the Year Ended June 30, 2024

I. SUMMARY OF ORGANIZATION AND SIGNIFICANT ACCOUNTING POLICIES

A. Organization and operation

The Benton County Library Services County Service District (District) was created and a tax base approved by voters on May 17, 1994. It is a county service district organized under ORS Chapter 451 dedicated to funding library services countywide. The District has no staff of its own; staff support, including financial and budget, is provided by various county departments. The financial transactions of the District are limited to the levying of property taxes and payment of contracted services to the City of Corvallis.

The Benton County Board of Commissioners serve as the governing body of the District, as such, the District is considered a blended component unit of Benton County (County).

The accounting policies of Benton County Library Services County Service District conform to generally accepted accounting principles (GAAP) as applicable to governments. The more significant accounting policies are described below.

B. Government-wide and fund financial statements

Government-wide financial statements: The governmental fund balance sheet/statement of net position and the statement of governmental fund revenues, expenditures and changes in fund balances/statement of activities report information on all activity of the District, which normally is supported by taxes and intergovernmental revenues.

Fund financial statements: Fund accounting is designed to demonstrate legal compliance and to aid financial management by segregating transactions related to certain government functions or activities.

A fund is a separate accounting entity with a self-balancing set of accounts. Funds are classified into three categories: governmental, proprietary and fiduciary. Each category, in turn, is divided into separate "fund types." The District currently uses only a General Fund, a governmental fund, to account for its activities, including the collection and disbursement of earmarked monies.

C. Measurement focus, basis of accounting, and financial statement presentation

Government-wide financial statements - The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenues in the year for which they are levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

The governmental fund is accounted for using the current financial resources measurement focus and the modified accrual basis of accounting. With this measurement focus, only current assets and current liabilities generally are included on the balance sheet. The operating statement of this fund presents increases (i.e., revenues and other financing sources) and decreases (i.e., expenditures and other financing uses) in fund balance.

BENTON COUNTY LIBRARY SERVICES
COUNTY SERVICE DISTRICT
(A Component Unit of Benton County, Oregon)
For the Year Ended June 30, 2024

I. SUMMARY OF ORGANIZATION AND SIGNIFICANT ACCOUNTING POLICIES, continued
C. Measurement focus, basis of accounting, and financial statement presentation, continued

Under the modified accrual basis of accounting, revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the District considers revenues to be available if they are collected within 60 days of the end of the current fiscal period. Expenditures are recorded when a liability is incurred, as under accrual accounting. All transactions occurring in the governmental fund financial statements are recorded using the modified accrual basis of accounting, except for:

- Revenues from grants are recorded as earned.

Significant revenues that were measurable and available at June 30, 2024 under the modified accrual basis of accounting were as follows:

- Property taxes collected within 60 days of year end.

When both restricted and unrestricted resources are available for use, it is the District's policy to use restricted resources first, then unrestricted resources as they are needed.

D. Estimates

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect certain reported amounts and disclosures.

E. Cash and investments

Cash includes amounts in demand deposits, cash on hand, and amounts in investment pools that have the general characteristics of demand deposit accounts. All cash received is turned over to the Benton County Finance Department. Benton County invests these funds in compliance with Oregon Revised Statutes.

State statutes authorize Benton County to invest the District's cash in general obligations of the United States and its agencies, certain debt of Oregon municipalities, time deposits, savings accounts, certificates of deposit, bankers' acceptances, the Oregon State Treasurer's Investment Pool and certain highly rated commercial paper. For financial reporting purposes, the District considers all highly- liquid investments with a maturity of three months or less when purchased to be cash equivalents.

The District may draw on its share of Benton County's cash and investments at will. Therefore, the total amount on deposit with the County is considered to be cash and cash equivalents.

F. Net position

Net position represents the difference between assets plus deferred outflows of resources less liabilities and deferred inflows of resources. The County reports the following subcategories of net position:

Net investment in capital assets – Represents the difference between capital assets less accumulated depreciation, deferred outflows of resources, and the outstanding balance of debt directly attributable to the acquisition, construction, or improvement of those assets.

BENTON COUNTY LIBRARY SERVICES
COUNTY SERVICE DISTRICT
(A Component Unit of Benton County, Oregon)
For the Year Ended June 30, 2024

I. SUMMARY OF ORGANIZATION AND SIGNIFICANT ACCOUNTING POLICIES, continued

F. Net position, continued

Restricted net positions – Net positions are reported as restricted when there are limitations imposed on their use, either through enabling legislation adopted by the County or through external restrictions imposed by creditors, grantors, laws, or regulations of other governments.

Unrestricted – Represents all other net positions that are not restricted and do not meet the definition of net investment in capital assets.

G. Fund balance classifications

The District reports fund balance classifications that comprise a hierarchy based primarily on the extent to which the District is bound to observe constraints imposed on the use of the resources reported in governmental funds. These classifications are as follows:

- Nonspendable - represents amounts that are not in a spendable form.
- Restricted - represents amounts that are legally restricted by outside parties for a specific purpose (such as debt covenants, grant requirements, donor requirements, or other governments) or are restricted by law (constitutionally or by enabling legislation).
- Committed - represents funds formally set aside by the Board of Commissioners for a particular purpose. The Board may commit fund balance by resolution. The Board may also modify or rescind commitments by resolution.
- Assigned - represents amounts that are constrained by the expressed intent to use resources for specific purposes that do not meet the criteria to be classified as restricted or committed. Intent can be stipulated by the Board or by an official to whom that authority has been given this authority by the Board.
- Unassigned - is the residual classification of the General Fund.

H. New accounting standard implemented

In June 2022, the GASB issued Statement No. 100, *Accounting Changes and Error Corrections*. The statement establishes accounting and financial reporting requirements for a) accounting changes and b) the correction of an error in previously issued financial statements (error correction). Implementation of this standard had no impact on the District's financial statements.

II. RECONCILIATION OF GOVERNMENT-WIDE AND FUND FINANCIAL STATEMENTS.

A. Explanation of difference between the governmental fund balance sheet and the government-wide statement of net position.

Amounts reported for the governmental activities in the statement of net position are different from the amounts reported in the governmental fund balance sheet due to the elimination of deferred inflows of resources. The amount eliminated was \$58,952.

B. Explanation of difference between the governmental fund statement of revenues, expenditures, and changes in fund balances and the government-wide statement of activities

Revenues in the statement of revenues, expenditures and changes in fund balance that do not provide current financial resources are not reported as revenues in the fund. The revenues were decreased in the statement of activities by \$5,671 to reflect the change in deferred inflows of resources from fiscal year end June 30, 2023 to fiscal year end June 30, 2024.

**BENTON COUNTY LIBRARY SERVICES
COUNTY SERVICE DISTRICT**
(A Component Unit of Benton County, Oregon)
For the Year Ended June 30, 2024

III. STEWARDSHIP, COMPLIANCE, AND ACCOUNTABILITY

A. Budgets and budgetary accounting

The District budgets its governmental fund as required by state law. The District budgets on a biennial basis. The ordinance authorizing appropriations for each fund sets the level by which expenditures cannot legally exceed appropriations. The District adopts its budget using the modified accrual basis of accounting.

Unexpected additional resources may be added to the budget through the use of a supplemental budget and appropriations ordinance or by Board authorization of unanticipated grant proceeds received. Original and supplemental budgets require hearings before the public, publication in the newspapers, and approval by the County Commissioners. Once approved, budgets may be modified by transfers of appropriations between the levels of control.

IV. DETAILED NOTES

A. Cash and investments

The County's cash, cash equivalents and investments and the amount allocable to the District at June 30, 2024, are as follows:

	<u>Benton County</u>	<u>Allocable to Library CSD</u>
Cash on hand	\$ 14,665	\$ -
Deposits with financial institutions	23,844,134	579,003
State of Oregon Local Government Investment Pool	59,142,850	-
Investments	26,136,939	-
Total cash and investments	<u><u>\$ 109,138,588</u></u>	<u><u>\$ 579,003</u></u>

The District's cash, cash equivalents and investments are held by Benton County in a pool of cash, cash equivalents and investments that are available for use by the District and all funds of the County. The District's portion of this pool is displayed on the financial statements as cash and investments. Interest earned on pooled investments is allocated to participating funds based upon their combined investment balances.

1) Deposits with financial institutions

Custodial Credit Risk – ORS 295 creates a shared liability structure for participating bank depositories, better protecting public funds though still not guaranteeing that all funds are 100% protected. Barring any exceptions, a bank depository is required to pledge collateral valued at least 10% of their quarter-end public fund deposits if they are well capitalized, 25% of their quarter-end public fund deposits if they are adequately capitalized, or 110% of their quarter-end public fund deposits if they are undercapitalized or assigned to pledge 110% by the Office of State Treasurer. In the event of a bank failure, the entire pool of collateral pledged by all qualified Oregon public funds bank depositories is available to repay deposits of public funds of government entities. Of the County's bank deposits, \$733,519 was covered by FDIC and the remainder was subject to the State of Oregon collateral pool program. As of June 30, 2024, none of the District's deposits were exposed to custodial credit risk.

**BENTON COUNTY LIBRARY SERVICES
COUNTY SERVICE DISTRICT**
(A Component Unit of Benton County, Oregon)

For the Year Ended June 30, 2024

IV. DETAILED NOTES, continued

A. Cash and investments, continued

2) State of Oregon Local Government Investment Pool

Investments in the State of Oregon Local Government Investment Pool (LGIP) are stated at fair value. Fair value is determined at the quoted market price, if available; otherwise the fair value is estimated based on the amount at which the investment could be exchanged in a current transaction between willing parties, other than a forced liquidation sale. The Oregon State Treasury administers the LGIP. The LGIP is an unrated, open-ended, no-load, diversified portfolio offered to any agency, political subdivision or public corporation of the state who by law is made the custodian of, or has control of, any fund. The LGIP is commingled with the State's short-term funds. To provide regulatory oversight, the Oregon Legislature established the Oregon Short-Term Fund Board and LGIP investments are approved by the Oregon Investment Council. The fair value of the District's position in the LGIP is the same as the value of the pool shares.

3) As of June 30, 2024, the County had the following investments:

Investment Type	Weighted Avg. to Maturity	% of Portfolio	Reported Amount
Municipalities	1.83 years	5.4%	\$ 1,422,800
Corporate Bonds	.79 years	15.3%	4,004,302
Federal Agency Securities	1.83 years	79.2%	20,709,837
Subtotal for Portfolio Percentages		100.0%	\$ 26,136,939

4) Interest rate risk

As a means of limiting its exposure to fair value losses arising from rising interest rates, the County's investment policy limits at least half of the County's investment portfolio to maturities of less than 90 days.

5) Concentration of credit risk

The County's investment policy allows for 100% of investments in the LGIP and U.S. Government obligations. There are lesser limits on other investment types. At June 30, 2024, the County's portfolio was invested in Municipal Bonds (1.67%), and US Agencies (24.28%), LGIP (69.35%), and Corporate Bonds (4.7%).

**BENTON COUNTY LIBRARY SERVICES
COUNTY SERVICE DISTRICT**
(A Component Unit of Benton County, Oregon)

For the Year Ended June 30, 2024

IV. DETAILED NOTES, continued

A. Cash and investments, continued

5) Concentration of credit risk, continued

The District may draw on its share of Benton County's cash and investments at will. Therefore, the total amount on deposit with the County is considered to be cash and investments.

The District maintains a cash and investment pool. The amount of this pool is displayed on the statement of net position as cash and investments. All cash received is turned over to the Benton County Financial Services. Benton County invests these funds in compliance with Oregon Revised Statutes.

B. Property taxes receivable

The County levies, collects and distributes property taxes for all taxing districts within its boundaries. Property taxes attach as an enforceable lien as of July 1. All taxes are levied as of the lien date and are payable in three installments on November 15, February 15 and May 15. The District's portion of property taxes receivable which have been collected within 60 days subsequent to year-end are considered measurable and available and are recognized as revenue. All other property taxes receivable are offset by deferred inflows of resources and, accordingly, have not been recorded as revenue.

At June 30, 2024, taxes receivable, available and unavailable, were as follows:

<u>Fund Group</u>	<u>Total Receivable</u>	<u>Available</u>	<u>Unavailable</u>
General	<u>\$ 76,910</u>	<u>\$ 17,958</u>	<u>\$ 58,952</u>

V. OTHER INFORMATION

A. Risk management

The District has no capital assets or employees. As a component unit of Benton County, any risk exposure is covered by the County's liability policies.

B. Tax abatements

The District has entered into property tax abatement agreements and the County's property taxes to be received for the 2023-24 levy year were reduced under the following programs:

<u>Program and statutory authority</u>	<u>Reduction</u>
Commercial Facilities Under Construction – ORS 307.330	\$ 573
Oregon Housing Authority – ORS 307.092	\$ 4,097
Enterprise Zone – ORS 285C.050 - .250	\$ 2,693

**BENTON COUNTY LIBRARY SERVICES
COUNTY SERVICE DISTRICT**
(A Component Unit of Benton County, Oregon)

For the Year Ended June 30, 2024

V. OTHER INFORMATION, continued

C. District's relationship with Benton County

The District was formed to provide library services to the various communities within Benton County. The District has its own permanent tax rate of \$0.3947 per thousand dollars of assessed value. Each year, the District levies the amount of tax allowed and transfers the funds to the City of Corvallis to be used by all libraries within the District.

**INDEPENDENT AUDITOR'S REPORT REQUIRED BY
OREGON STATE REGULATIONS**

**INDEPENDENT AUDITOR'S REPORT REQUIRED BY
OREGON STATE REGULATIONS**

Board of Commissioners
Benton County Library Services County Service District
Corvallis, Oregon

We have audited the basic financial statements of the Benton County Library Services County Service District (the "District") as of and for the year ended June 30, 2024, and have issued our report thereon January 28, 2025. We conducted our audit in accordance with auditing standards generally accepted in the United States of America.

Compliance

As part of obtaining reasonable assurance about whether the District's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grants, including the provisions of Oregon Revised Statutes as specified in Oregon Administrative Rules 162-010-000 through 162-010-0320 of the Minimum Standards for Audits of Oregon Municipal Corporations, noncompliance with which could have a direct and material effect on the determination of financial statements amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion.

We performed procedures to the extent we considered necessary to address the required comments and disclosures which included, but were not limited to the following:

- Deposit of public funds with financial institutions (ORS Chapter 295).
- Indebtedness limitations, restrictions and repayment.
- Budgets legally required (ORS Chapter 294).
- Insurance and fidelity bonds in force or required by law.
- Programs funded from outside sources.
- Highway revenues used for public highways, roads, and streets.
- Authorized investment of surplus funds (ORS Chapter 294).
- Public contracts and purchasing (ORS Chapters 279A, 279B, 279C).

In connection with our testing nothing came to our attention that caused us to believe the District was not in substantial compliance with certain provisions of laws, regulations, contracts, and grants, including the provisions of Oregon Revised Statutes as specified in Oregon Administrative Rules 162-010-000 through 162-010-0320 of the Minimum Standards for Audits of Oregon Municipal Corporations.

Internal Control OAR 162-010-0230

In planning and performing our audit of the financial statements, we considered the District's internal control over financial reporting to determine the audit procedures that are appropriate in the circumstances for the purposes of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control. Accordingly, we do not express an opinion on the effectiveness of the District's internal control.

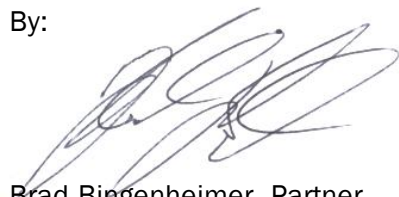
Restriction of Use

This report is intended solely for the information and use of the Board of Commissioners and management of the District and the Oregon Secretary of State and is not intended to be and should not be used by anyone other than these parties.

Singer Lewak LLP

January 28, 2025

By:

A handwritten signature in black ink, appearing to read 'Brad Bingenheimer', is written over a horizontal line.

Brad Bingenheimer, Partner