

PUBLIC WORKS DEPARTMENT

2025-27 PROPOSED BUDGET PRESENTATION



PUBLIC WORKS DEPARTMENT 2025-27 PROPOSED BUDGET

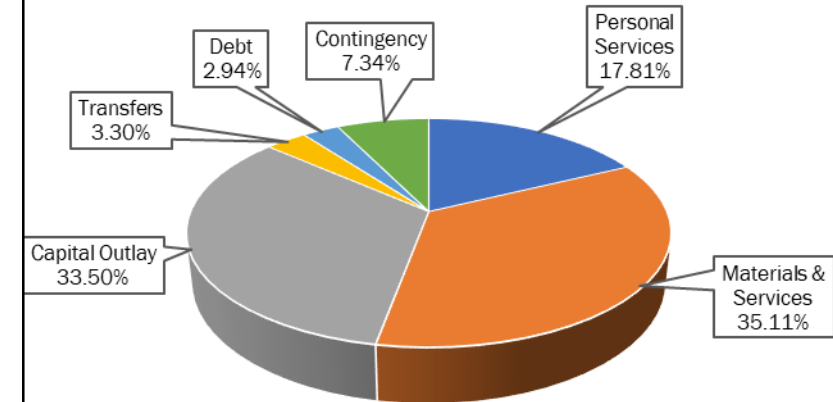
PUBLIC WORKS BUDGET HISTORY								
Type	2021-23 Actuals	2023-25 Adopted	Current Service Level	2025-27 Budget Adjustments	2025-27 Policy Packages	2025-27 Proposed	CSL Growth	Proposed Growth
Personal Services	\$ 10,805,486	\$ 13,449,470	\$ 16,274,974	\$ (532,346)	\$ 79,086	\$ 15,821,714	21.0%	17.6%
Materials & Services	18,356,276	26,519,236	30,235,504	(256,862)	20,000	\$ 29,998,642	14.0%	13.1%
Capital Outlay	20,978,626	25,304,701	16,288,123	(74,000)		\$ 16,214,123	-35.6%	-35.9%
Transfers	1,200,000	2,491,676	2,430,958	-	-	\$ 2,430,958	-2.4%	-2.4%
Debt	2,226,550	2,222,232	2,230,958	-		\$ 2,230,958	0.4%	0.4%
Contingency	-	5,541,230	12,222,445	(86,055)		\$ 12,136,390	120.6%	119.0%
Total	\$ 53,566,937	\$ 75,528,545	\$ 79,682,962	\$ (949,263)	\$ 99,086	\$ 78,832,785	5.5%	4.4%

- 2025-27 Current Service Level (CSL) for the Public Works Department is \$79.7 million which is approximate 5.5% above the 2023-25 Adopted Budget.
- The Primary driver for the increased CSL are a 21.0% increase in Personal Services from rising cost in salaries, PERS, and health insurance.
- The Proposed Budget include budget adjustments equaling a 1.2% decrease to CSL. These adjustments will be accomplished through a two-year freeze on ECI increases and reduction in retirement benefits for all management and unrepresented staff; elimination of 1.0 FTE mechanic position; reduced insurance expenses in Fleet Division; closure of a county facility to save central costs; and savings from internal service department reductions.
- The proposed budget recommends a \$99,086 increase for policy packages that will provide for position reclassifications to address changing workloads, and increased grant funding for the Agriculture and Wildlife Protection Program.
- The net effect of budget adjustments and policy packages is a 1.1% decrease to the CSL which brings the Public Works Department total 2025-27 Proposed Budget to a 4.4% increase from the current 2023-25 Adopted Budget.

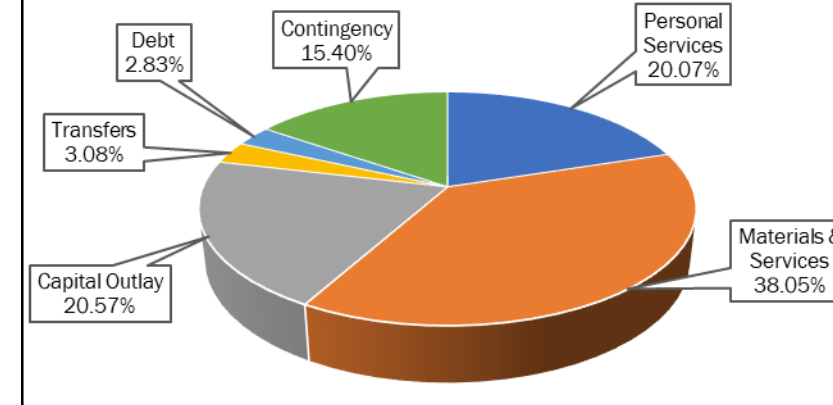
2025-27 BUDGETED EXPENDITURES

- The Public Works Department largest expense for 2025-27 is related to Material and Services, and Capital Outlay at 68.6% of total budget.
- The 2025-27 CSL for positions is 53.75 FTE with a proposed reduction of 1.00 FTE.
- Growth in Material and Services are driven by the impact of higher inflation for cost of construction, equipment, repairs, and maintenance materials.
- Capital Outlay decrease is mostly related to a reduced amount of categorical expenses for Road Fund projects in 2025-27.
- Large growth of 119% in contingency is primarily related to two factors:
 - ❑ replacement reserves deposited and accumulated for vehicle and equipment for future biennia budgetary replacements.
 - ❑ slower than expected completion of Road Fund project creating an accumulation that will be budgeted in future biennia.

2023-25 Adopted
Expenditures by Type

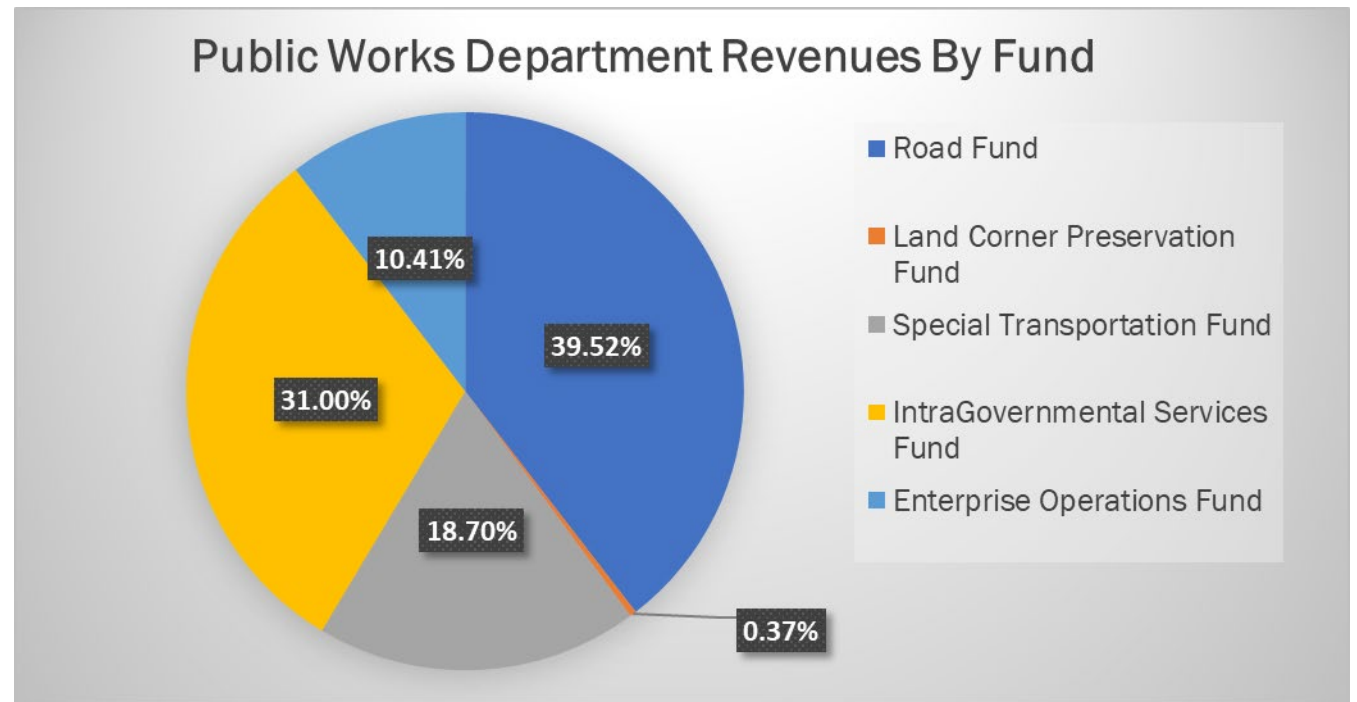


2025-27 Proposed
Expenditures by Type



2025-27 REVENUE SOURCES

- 99.6% of the proposed revenues in the 2025-27 Public Works Budget are dedicated resources.
- The Road Fund represents the largest share (39.5%) of funding which is derived mostly from vehicle fuel taxes and transportation grants.
- 31.0% of the resources come from the Intragovernmental Services Fund which is paid by each Department for facilities rent and fleet fees and replacement cost.
- The remaining budget is supported by the Special Transportation Fund dedicated to the county transit programming, Land Corner Preservation Fund dedicated to surveying, and Enterprise Funds for external fleet and facilities.

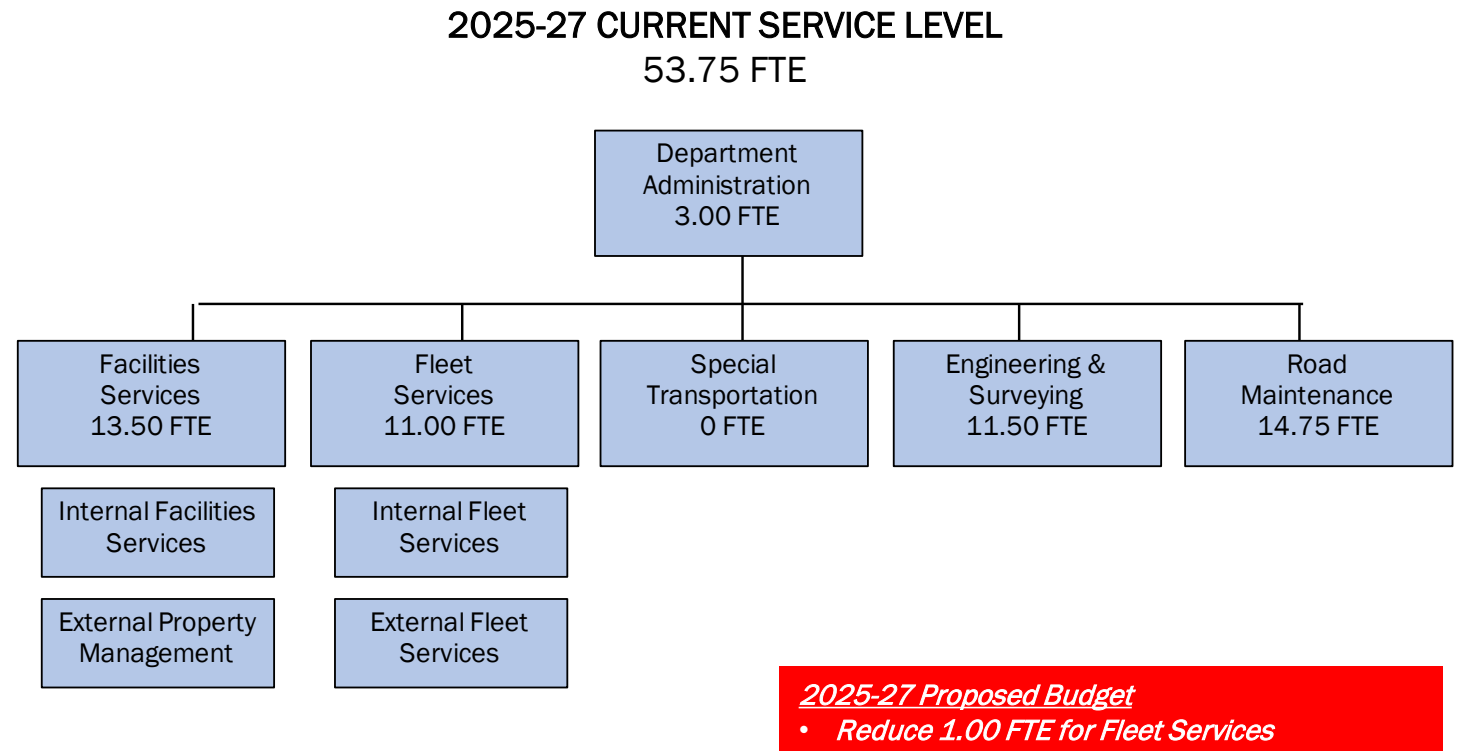


2025-27 BUDGET BY FUNCTIONAL AREA

Functional Area (in millions)	2021-23 Actuals	2023-25 Adopted	2025-27 CSL	2025-27 Net Change	2025-27 Proposed	CSL Increase	Proposed Increase
Department Administration	\$1.68	\$2.89	\$3.06	(\$0.04)	\$3.02	6.0%	4.4%
Facilities Services - Internal	\$16.82	\$12.80	\$13.25	(\$0.31)	\$12.94	3.5%	1.1%
Facilities Services – External	\$0.26	\$0.46	\$0.67	(\$0.001)	\$0.67	45.2%	45.1%
Fleet Services - Internal	\$4.10	\$8.11	\$11.74	(\$0.24)	\$11.50	44.7%	41.8%
Fleet Services - External	\$6.07	\$7.89	\$7.72	(\$0.19)	\$7.53	(2.1%)	(4.5%)
Special Transportation	\$5.61	\$12.08	\$14.75	(\$0.01)	\$14.74	22.2%	22.0%
Engineering and Surveying	\$9.43	\$20.53	\$16.66	(\$0.04)	\$16.62	(18.9%)	(19.1%)
Road and Maintenance	\$9.60	\$10.77	\$11.83	(\$0.02)	\$11.81	9.9%	9.7%
Total Budget	\$53.57	\$75.53	\$79.68	(\$0.85)	\$78.83	5.5%	4.4%

PUBLIC WORKS DEPARTMENT OVERVIEW

The Public Works Department is made up of 53.75 FTE in its 2025-27 Current Service Level Budget. The primary functions within the Public Works Department include Department Administration, Facilities Services, Fleet Services, Special Transportation, Engineering and Surveying, and Road and Maintenance. Due to General Fund budget constraints, the Department will eliminate 1.00 FTE in Internal Fleet Services for the 2025-27 Proposed Budget.



DEPARTMENT ADMINISTRATION

Overview: Department Administration oversees the general day-to-day operations of the department, five county service districts and Benton Area Transit (BAT). BAT provides demand response and fixed route public transit service and transportation options for seniors, people with disabilities, and commuters.

- The 2025-27 Proposed Budget for Department Administration is 4.4% above that of the 2023-25 Budget. This is primarily the result of increased cost of salary and benefits.
- A key area for administration to continue addressing is succession planning as long time employees retire.
- The Public Works Department will continue to partner with departments in implementing and carrying out new business models and initiatives.

2025-27 Current Service Level Budget: \$3,065,483

FTE: 3.00

2025-27 Proposed Budget reduces CSL by \$45,355
due to General Fund budget constraints.

ENGINEERING AND SURVEYING

Overview: Engineering includes 11.50 FTE and is responsible for infrastructure design, pavement management, construction management, site development review, survey administration, and oversight of the Public Land Corner program.

- The 2025-27 Proposed Budget for Engineering and Surveying is estimated to decrease by 19.1% from the 2023-25 Budget due to delay in the full expenditure of capital projects. These resources will be carried into 2027-29.
- Targeted projects in the next biennium include:
 - SW 53rd /Country Club Intersection Improvements
 - Corvallis-Albany Multi-use Path Alignment/Design (Merloy to Rainwater)
 - 19th Street Grind/Overlay, and ADA Upgrades
 - Norton Creek, Dodge Island, and Irish Bend Bridge Replacements
 - North Benton County Communities Connection Study (Jackson-Frazier to Owens Farm)
- Continue surveying and documentation for the Public Land Corner program.
- Oversee permitting activities within county right of way.
- Continue to research and apply for grants to help offset projects costs.



2025-27 Current Service Level Budget: \$16,659,913
FTE: 11.50

2025-27 Proposed Budget reduces CSL by a net
\$42,544 due to General Fund budget constraints.

ROAD MAINTENANCE

Overview: The Road Maintenance Division oversees maintenance and repair of assets located within the County right of way. Asset maintenance includes paved and gravel roadways, ditches, bridges and signs.



2025-27 Budget Focus:

- The 2025-27 Current Service Level for Road Maintenance is forecasted to grow by 9.9% which is driven by standard inflationary growth in Material and Services, as well as increased cost for salary and benefits.
- Prepare and plan to be first responders during weather and natural disaster events.
- Focus all road maintenance efforts on County maintained rights of way and infrastructure.

2025-27 Current Service Level Budget: \$14,751,916

FTE: 14.75

2025-27 Proposed Budget reduces CSL by a net \$17,220 due to General Fund budget constraints.

SPECIAL TRANSPORTATION

Overview: Benton Area Transit (BAT) provides regional general public bus service and transportation options for seniors and people with disabilities.

- The 2025-27 Current Service Level for Special Transportation grew by approximately 22%.
- Budget growth is mostly from the carry over of reserve funds used for contingency; discretionary funds being held for future federal grant match; and the delay in the OSU Mobility Hub.
- Implement the State approved STIF projects for the 25-27 biennium.
- Complete the Self-Perform analysis, and determine what operational changes are needed to ensure compliance with State and Federal requirements.
- Complete acquisition of six electric transit vehicles, and construction of charging stations IF the federal grant funds are released.



2025-27 Current Service Level Budget: \$14,751,916

2025-27 Proposed Budget reduces CSL by \$12,718 due to General Fund budget constraints.

FLEET SERVICES



2025-27 Current Service Level Budget: \$19,460,875
FTE: 11.00

2025-27 Proposed Budget reduces CSL by a net \$424,887 and 1.00 FTE due to General Fund budget constraints.

Overview: Fleet Services oversees the maintenance and repair of a wide array of vehicles and equipment for the County and surrounding agencies. This includes, medium and light duty vehicles, construction equipment, Police, and Fire/EMS equipment.

- Established in 2019 – a fully funded asset specific replacement account was developed (Sheriff excluded). The current balance is approximately \$3.0 million and is estimated to be \$4.9 million by June 30, 2027. These funds accommodate current and future replacement of vehicles and equipment as needed.
- To support maintaining lower cost for internal and external fleet customers, the Proposed Budget for Fleet has been reduced by \$424,887 including 1.00 FTE.
- Excluding the vehicle replacement account and contingency account, the 2025-27 Proposed Budget for Fleet is approximately 9.1% higher than the 2023-25 Adopted Budget.
- Inflation on vehicle parts and the cost of fuel continue to be significant drivers for Fleet costs.
- The external fleet program has been recalibrated with labor rates that reflect true cost, and so long as the service need continues, the program should be in balance.

BUILDING MAINTENANCE & OPERATIONS

Overview: Facilities oversees all maintenance and repair of facilities owned by the County.

- Proposed Budget for Internal Building Maintenance & Operations, after subtracting Contingency and Debt Services, will grow approximately 19.8% in 2025-27 which is mostly from increased cost associated with four new county buildings.
- 45.1% estimated increase in the proposed Property Management budget is from the growth in outside leasing activity resulting in a larger contingency of enterprise resources.
- Continue to perform routine and major maintenance work to ensure progress made in the past four years is not lost.
- Continue to provide assistance and guidance for building construction projects and facility studies and master plans.
- Look for ways to save energy, reduce our energy footprint, and be as sustainable as possible.



2025-27 Current Service Level Budget: \$13,915,482

FTE: 13.50

2025-27 Proposed Budget reduces CSL by \$307,453
due to General Fund budget constraints.



2040 THRIVING COMMUNITIES INITIATIVE

Goal #1

By December 31, 2026 complete the public outreach, plan development and adoption of the Benton County Traffic Safety Action Plan (TSAP).

Core Value/Focus Area:	Mobility and Transportation
Commissioner Priority:	Community Resiliency
How Funded:	Oregon DOT Traffic Safety Grant

2040 THRIVING COMMUNITIES INITIATIVE

Goal #2

By June 30, 2026 complete the acquisition of up to 6 electric buses, and construction of a charging station at the Benton Area Transit facility on Research Way. This goal is dependent upon federal grant funds being released.

Core Value/Focus Area: Environment and Natural Resources

Commissioner Priority: Community Resiliency

How Funded: 2023 Federal Grant – Administered by ODOT

2040 THRIVING COMMUNITIES INITIATIVE

Goal #3

By October 31, 2026, if adequate funding is secured, complete the design and rehabilitation of the Midge Cramer Multi-use Path.

Core Value/Focus Area:	Outdoor Recreation
Commissioner Priority:	Health and Equity in All Actions
How Funded:	2025-27 CIP Request

2025-27 BUDGET ADJUSTMENTS AND IMPACTS

SUMMARY OF DEPARTMENT IMPACTS

Proposed Budget Adjustment	Amount
Elimination of Management ECI and reduced retirement benefits.	(\$163,734)
Elimination of 1.00 FTE Fleet Mechanic.	(\$368,612)
Closure of the old Board of Commissioners Facility.	(\$106,002)
Reduced Capital Outlay and Contingency from revenue decreases.	(\$160,055)
Auto Insurance Reductions.	(\$30,000)
Cost savings from Internal Service Department Reductions.	(\$120,860)
Total Proposed Budget Adjustment	(\$949,263)

There is a recommended \$949,263 reduction to the Public Works Department's 2025-27 Current Service Level Budget and an elimination of 1.00 FTE. This reduction creates the following estimated impacts:

- Potential delay or reduced level of custodial services.
- Delay implementing operational changes in Fleet.
- Slowdown in fleet service due to reduced capacity of mechanics.

2025-27 POLICY PACKAGE REQUEST SUMMARY

\$99,086 Recommended Budget Increase with 0.00 FTE Increase

- In addition to the Public Works 2025-27 Current Service Level Budget of \$75.5 million, there were seven requests for additional packages totaling \$1,425,792 of which \$20,000 was from the General Fund, \$1,367,446 from increased charges to other county departments, and \$38,346 from the Road Fund.
- Based on review by County Administrator, four packages were recommended with an adjusted increase of \$99,086 with zero funds from General Fund and \$40,740 of additional charges to other county departments, \$38,346 from the Road Fund, and \$20,000 from the Special Revenue Fund.
- These packages, along with the recommended budget adjustments, creates a net decrease of \$850,177 or in the Public Works Current Service Level Budget.
- The 2025-27 Proposed Budget is 4.4% higher than the 2023-25 Adopted Budget

2025-27 POLICY PACKAGE REQUEST - RECOMMENDED

Policy Package PW-01: Agriculture and Wildlife Protection Program (AWPP)

Request: Increase grant capacity for the AWPP to better support small farms in protecting crops and livestock.

Requested Amount: \$20,000 General Fund

Recommended Amount: \$20,000 Special Revenue Fund

Source: Special Revenue Fund (Benton Opportunity Fund)

Basis for Estimate: Department estimate of need.

Outcome: Improves support and protection for local farms.

RECOMMENDATION: PW-01 was recommended but shifted to Benton County Opportunity Fund with other community organization grant programs.

2025-27 POLICY PACKAGE REQUEST - RECOMMENDED

Policy Package PW-02: Road Worker Reclassification

Request: Permanently establishes reclassification of Road Maintenance Worker 1 to 3.

Requested Amount: \$38,346

Recommended Amount: \$38,346

Source: Road Fund

Basis for Estimate: Financial Services position pricing calculator,

Outcome: Improves staffing capacity and customer services.

RECOMMENDATION: PW-02 was recommended for funding due to low cost, dedicated funding, and duties are currently being performed by position.

2025-27 POLICY PACKAGE REQUEST - RECOMMENDED

Policy Package PW-04 and PW-05: Mechanic Reclassification

Request: Permanently establishes reclassification of two positions - one to Mechanic 1 and the other to Mechanic 2.

Requested Amount: \$32,631

Recommended Amount: \$40,740

Source: Internal Service and Enterprise Fund (Fleet Services)

Basis for Estimate: Financial Services position pricing calculator,

Outcome: Improves staffing capacity and customer services.

RECOMMENDATION: PW-04 and PW-05 were recommended for funding due to low cost, partial dedicated funding, and duties are currently being performed by position. Also provides increased capacity to help offset the reduction of 1.00 FTE mechanic.

2025-27 POLICY PACKAGE REQUEST – NOT RECOMMENDED

Policy Package PW-03 – Fleet Service Writer

Request: Establish new Fleet Service Writer to improve the efficiency and quality of Fleet services for all customers.

Requested Amount: \$236,785

Recommended Amount: \$0

Source: Internal Service and Enterprise Fund (Charges to Departments and External Customers)

Basis for Estimate: Financial Services position pricing calculator.

Outcome: Improves staffing capacity and customer services.

Policy Package PW-06 – Fleet Replacement

Request: Replacement of all vehicles older than 2019, and four 2020 vehicles.

Requested Amount: \$1,000,000

Recommended Amount: \$0

Source: Internal Service Fund (Charges to Departments)

Basis for Estimate: Financial Services position pricing calculator,

Outcome: Creates future cost savings through more efficient vehicles with less maintenance cost.

RECOMMENDATION: PW-03 and PW-06 were not recommended due to increased pressure on General Fund budget. Fleet services model will continue to be monitored and adjusted in 2025-27.

2025-27 POLICY PACKAGE REQUEST – NOT RECOMMENDED

Policy Package PW-07 – Custodian

Request: Establish custodian position to address increased work maintenance required for newly added facilities.

Requested Amount: \$98,030

Recommended Amount: \$0

Source: Internal Service and Enterprise Fund (Charges to Departments and External Customers)

Basis for Estimate: Financial Services position pricing calculator.

Outcome: Improves staffing capacity and customer services.

RECOMMENDATION: PW-07 was not recommended. County will be seeking to reduce the number of facilities in 2025-27 which could lessen the need for more custodial support.

FUTURE CHALLENGES & OPPORTUNITIES

Challenges

- Succession Planning continues to be a challenge for the Public Works Department – especially at the manager level. Several managers will be retiring in the next 2-5 years, and the opportunities for an internal candidate to become a new manager is very challenging.
- Finalizing and implementing changes related to the Self-Perform Analysis currently being performed for Benton Area Transit.
- Continuing to deal with the availability of material and cost escalations related to global trade issues. This impacts all facets of Public Works. Doing more with less has never been so true.

Opportunities

- As demonstrated over the past several years, continuing to look for opportunities to streamline how the Department does business.
- Continuing to focus on the key tasks and duties in each respective division to ensure the County is getting the best value possible for the tax dollars received.