

**MINUTES OF THE
ALSEA HUMAN SERVICES COUNTY SERVICE DISTRICT
BUDGET COMMITTEE MEETING**

Monday, May 6, 2024, 4:00 p.m.

Held via Zoom: <https://us06web.zoom.us/j/83581948669?pwd=yz7HrFzzMQzUaut2AwbbLK5t4CuBEG.1>

Present:

- **Budget Committee Members:**
 - Commissioners: **Patrick Malone** and **Xanthippe (Xan) Augerot**
 - Citizen Members: **Joni Olsen, Deb Coddington** and **Mary Ann Carr**
- **Benton County Staff:**
 - **Jenn Ambuehl**, Sr. Budget Strategist; **Rick Cragger**, Assistant County Administrator; **Lindsey Goodman**, Executive Assistant

1. Call to Order

Past Chair Mary Ann Carr (M. Carr) called the meeting to order at 4:00 p.m.

2. Introductions

Group introductions of Budget Committee Members and Benton County Staff.

3. Elections of Officers

M. Carr opened the nominations for Alsea Human Services Budget Committee Chair.

M. Carr moved to nominate Deb Coddington as Alsea Human Services Budget Committee Chair.

Joni Olsen (J. Olsen) seconded.

M. Carr: All in favor?

Budget Committee Members: (unanimous) Aye

M. Carr: All opposed?

None opposed.

Citizen Member Deb Coddington has been approved to the Chair position.

Deb Coddington (D. Coddington) opened nominations for the Vice Chair.

M. Carr nominated Commissioner Pat Malone (P. Malone) as Vice Chair.

Xan Augerot (X. Augerot): Second.

D. Coddington: All in favor?

Budget Committee Members: (unanimous) Aye

D. Coddington: All opposed?

None opposed.

Commissioner Pat Malone has been approved to the Vice Chair position.

4. Review and Approve 2023-24 Minutes

D. Coddington: Does anyone have questions or concerns regarding the minutes from last year's meeting?

M. Carr: I'll move to approve the minutes from last year's meeting.

P. Malone: Second.

D. Coddington: All in favor?

Budget Committee Members: (unanimous) Aye

M. Carr: All opposed?

None opposed.

The 2023-24 meeting minutes were approved.

5. Presentation of the Proposed Budget FY 2024-25

M. Carr: Will the staff please present the proposed budget?

Jen Ambuehl (J. Ambuehl) presented the budget: The proposed budget for the fiscal year does not propose a tax collection at all, this decision was made due to the uncertain status of the Alsea Health Clinic at this time. In this budget there would be general revenues of \$800, that's estimating any interest income and any delinquent taxes that might be paid on the properties. There is a dedicated beginning balance just over \$53,000 that would be used to offset the minimal expenditures we have budgeted for the district, covering advertising and any State mandated filing fees, there's no county overhead for the next fiscal year due to the facility not being open. The balance of the funds have been placed in contingency for fiscal year 2024-25; until the committee decides to either levy a tax or make a change those funds will sit in that contingency account for the remainder of the year.

Rick Crager (R. Crager): I would like to add that in the 2023-24 budget what was anticipated was a transfer from the service district to the Community Health Center to pay for typical facilities and maintenance cost; this is noted in the Budget Report, and we are not planning on doing that.

6. Committee Questions

D. Coddington: Any questions?

M. Carr: Once we vote on this budget proposal, if something changes in terms of the Alsea Clinic like getting a federal grant; this decision made today will still be intact and not changeable this fiscal year? Once we make today's vote and decision, it is set. Is that correct?

J. Ambuehl: We would not be able to levy a tax, but the budget could be changed.

R. Crager: There is an accumulated balance that has grown because the lack of transfer. If the Clinic were to reopen you can always come back and convene as a budget committee to change your budget to access those dollars otherwise, they will continue to stay in our accounts.

7. Public Hearing on Proposed 2024-25 Budget

D. Coddington: Are there any other questions from the Budget Committee? Any other public comments?

D. Coddington: Hearing no comments, I would like to close the public hearing. Then I would entertain a motion to approve the budget.

8. Committee Deliberations and Approval of Budget

X. Augerot: I'll move to approve the budget in the amount of \$54,181 for fiscal year 2024-25.

J. Olsen: Second.

D. Coddington: All in favor?

Budget Committee Members: (unanimous) Aye

D. Coddington: All opposed?

None opposed.

The 2024-25 proposed Budget was approved.

9. Adjournment

Chair Mary Ann Carr adjourned the meeting at 4:10 p.m.

Recorder: Lindsey Goodman (concluded at 4:10 p.m.)

Rick Crager, Assistant County Administrator

Jennifer Ficek, Administrative Supervisor

Deb Coddington, Chair of the Alsea Budget Committee