

**MINUTES OF THE
OSU AGRICULTURAL EXTENSION COUNTY SERVICE DISTRICT
BUDGET COMMITTEE MEETING**

Monday, May 6, 2024, 3:30 p.m.

Held via Zoom: <https://us06web.zoom.us/j/83581948669?pwd=yZ7HrFzzMQzUaut2AwbbLK5t4CuBEG.1>

Present:

- **Budget Committee Members:**
 - Commissioners: **Patrick Malone** and **Xanthippe (Xan) Augerot**
 - Citizen Members: **Jackie Thorsness**, **Roberta Lundeberg**, and **Michael Ahr**
 - **Benton County Staff:**
 - **Jenn Ambuehl**, Sr. Budget Strategist; **Rick Crager**, Assistant County Administrator; **Lindsey Goodman**, Executive Assistant
 - **Citizens:**
 - **Carolyn Ashton**, OSU Extension Benton County 4H Director and Liaison; **Richard Riggs**, Regional Director for OSU Extension
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1. Call to Order

Past Chair Commissioner Augerot (X. Augerot) called the meeting to order at 3:30 p.m.

2. Introductions

Group introductions of Budget Committee Members, Benton County Staff, and Citizens.

3. Elections of Officers

Pat Malone (P. Malone) nominated Michael Ahr to serve as OSU Extension Budget Committee Chair.

Michael Ahr (M. Ahr) politely declined.

X. Augerot nominated P. Malone as Chair.

Jackie Thorsness (J. Thorsness) seconded.

X. Augerot: All in favor?

Budget Committee Members: (unanimous) Aye

X. Augerot: All opposed?

None opposed.

Commissioner Pat Malone has been approved to the Chair position.

P. Malone opened nominations for the Vice Chair.

X. Augerot nominated Roberta Lundeberg.

M. Ahr seconded.

P. Malone: All in favor?

Budget Committee Members: (unanimous) Aye

P. Malone: All opposed?

None opposed.

Citizen Member Roberta Lundeberg has been approved to the Vice Chair position.

4. Review and Approve 2023-24 Minutes

P. Malone: Does anyone have questions or concerns regarding the minutes from last year's meeting? If none, I will entertain a motion.

J. Thorsness: I'll move to approve the minutes from last year's meeting.

X. Augerot: Second.

P. Malone: All in favor?

Budget Committee Members: (unanimous) Aye

P. Malone: All opposed?

None opposed.

The 2023-24 meeting minutes were approved.

5. Presentation from OSU Ag. Extension

Carolyn Ashton (C. Ashton) presented PowerPoint slides.

Richard Riggs (R. Riggs) provided an overview of ongoing within the Benton County OSU Extension and an update on faculty and staff.

6. Presentation of the Proposed Budget FY 2024-25

P. Malone: Will the staff please present the proposed budget?

Jen Ambuehl (J. Ambhuel) presented the budget: The fiscal year 2024-25 budget request is based off the maximum tax rate of \$0.08 cents per \$1,000 of assessed value for the service district. That does calculate off a 3.5% estimated increase in assessed value, which is the standard we use in Benton County, and a collection rate of 95%; that should net about \$840,000 in property taxes of which we are passing 99% through to the district, and then the remaining \$69,000 in expenditures is covering space charges at the Sunset Building, audit costs, advertising, and statutory filing fees. The biggest thing to note is that we did have a growing balance so interim CFO, Debbie Sessions, and I did consciously draw that back down. Extension did get an 11% increase in pass through funding this fiscal year, and hopefully, everything remains on track, and we can keep growing that as the years go on.

7. Committee Questions

J. Ambuehl: I will entertain any questions if there are any?

8. Public Hearing on Proposed 2024-25 Budget

P. Malone: Hearing none, are there any members of the public who wish to comment at this time?

9. Committee Deliberations and Approval of Budget

P. Malone: Hearing no comments, I would like to close the public hearing and entertain a motion to approve the budget in the amount of \$979,000 for fiscal year 2024-25.

X. Augerot: So moved.

M. Ahr: Second.

P. Malone: All in favor?

Budget Committee Members: (unanimous) Aye

P. Malone: All opposed?

None opposed.

X. Augerot: I would move to approve the \$0.08 per \$1,000 per assessed value tax rate.

J. Thorness: Second.

P. Malone: All in favor?

Budget Committee Members: (unanimous) Aye

The 2024-25 proposed Budget and tax rate was approved.

10. Adjournment

Commissioner and Chair Pat Malone adjourned the meeting at 3:59 p.m.

Recorder: Lindsey Goodman (concluded at 3:39 p.m.)

Rick Crager, Assistant County Administrator

Jennifer Ficek, Administrative Supervisor

Pat Malone, Chair of the OSU Extension Budget Committee