

**MINUTES OF THE
CASCADE VIEW COUNTY SERVICE DISTRICT
BUDGET COMMITTEE MEETING**

Wednesday, May 29, 2024, 2:00 p.m.

Held via Zoom: <https://us06web.zoom.us/j/84616924315?pwd=0tIBMZ8pgZx1HXeDb2OVn7aJ1CtoMf.1>

Present:

- **Budget Committee Members:**
 - Commissioners: **Patrick Malone, Xanthippe Augerot, and Nancy Wyse**
 - Citizen Members: **Tom Gallagher and Stephen Shields**
 - **Staff:**
 - **Debbie Sessions**, Interim Chief Financial Officer; **Jenn Ambuehl**, Sr. Budget Strategist; **Gary Stockhoff**, Director of Public Works; **Lindsey Goodman**, Executive Assistant
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1. Call to Order

In lieu of Past Chair Stephen Shields not being present at the start of the meeting Commissioner Xan Augerot (X. Augerot) called the meeting to order at 2:01 p.m.

2. Introductions

Group introductions of Budget Committee Members and Benton County Staff.

3. Elections of Officers

X. Augerot opened the nominations for Cascade View Budget Committee Chair.

Nancy Wyse (N. Wyse) moved to nominate Tom Gallagher (T. Gallagher) as Cascade View Budget Committee Chair.

X. Augerot seconded.

X. Augerot: All in favor?

Budget Committee Members: (unanimous) Aye

Citizen Member Tom Gallagher has been approved to the Chair position.

T. Gallagher opened nominations for the Vice Chair.

Pat Malone (P. Malone) nominated Commissioner Nancy Wyse as Vice Chair.

X. Augerot seconded.

T. Gallagher: All in favor?

Budget Committee Members: (unanimous) Aye

T. Gallagher: All opposed?

None opposed.

Commissioner Nancy Wyse has been approved to the Vice Chair position.

4. Review and Approve 2023-24 Minutes

T. Gallagher: Does anyone have questions or concerns regarding the minutes from last year's meeting?

T. Gallagher: Hearing none, I will entertain a motion.

X. Augerot: I'll move to approve the minutes from last year's meeting.

P. Malone: Second.

T. Gallagher: All in favor?

Budget Committee Members: (unanimous) Aye

T. Gallagher: All opposed?

None opposed.

The 2023-24 meeting minutes were approved.

5. Presentation of the Proposed Budget FY 2024-25

T. Gallagher: Will the staff please present the proposed budget?

Gary Stockhoff (G. Stockhoff) presented the budget: Based on assumption, the rates will not increase for 2024-25. We have forecasted expenses increasing in software, insurance, and we're anticipating a bump in the cost for electricity. The software is what we use to bill everybody, and that cost is split across all the districts. In this budget we also put extra funding into the capital outlay, giving the County more expenditure and approval upfront. Capital outlay is in place to help

us make sure that we have the authority to spend money in a pinch. In fact, about 2 months ago, we had one of the pumps in your well go out after 21 years of service, so we were able to use those funds to get a new pump, among other costs which amounted to \$14-15k total.

6. Committee Questions

T. Gallagher: Could you describe for me what are “general revenues”?

Steve Shields (S. Shields): Those are typically connection charges, right?

Jenn Ambuehl (J. Ambuehl): General revenues are your interest allocation fund.

T. Gallagher: I noticed that two compilations, one budget summary under all cost centers and one under water system operations and the charge for services are \$33,000 under the 1st and \$30,000 under the 2nd. I was just curious how those are different?

D. Sessions: There are two portions. There’s the water system construction and the water system operations.

T. Gallagher: Why are they different? Are we charging customers different amounts?

D. Sessions: No, there’s a different cost center for each because they are separated by their two different functions. Operations is the operations of the system and the construction cost center is for any of the capital outlay functionality that needs to happen when things have to be replaced.

T. Gallagher: Thank you very much.

S. Shields: Did you put in the same size pump as what was taken out?

G. Stockhoff: I will have to find out and get back to you. I’m not sure.

S. Shields: Okay. And the age of the other pump is similar, right? So, we might expect it to fail?

G. Stockhoff: Maybe, but it hasn’t been used quite as much as the primary one. I will check on that for you, too.

7. Public Hearing on Proposed 2023-24 Budget

T. Gallagher: Is there any public comment?

T. Gallagher: We have opened a public hearing and hearing no comments, I would like to close the public hearing. Any further committee comments?

T. Gallagher: None. Then I would entertain a motion to approve the budget.

8. Committee Deliberations and Approval of Budget

X. Augerot: I'll move to approve the budget in the amount of \$201,857.

S. Shields: Second.

T. Gallagher: All in favor?

Budget Committee Members: (unanimous) Aye

T. Gallagher: All opposed?

None opposed.

The 2024-25 proposed Budget was approved.

9. Adjournment

Chair Stephen Shields adjourned the meeting at 2:09 p.m.

Recorder: Lindsey Goodman (concluded at 2:09 p.m.)

Rick Crager, Assistant County Administrator

Jennifer Ficek, Administrative Supervisor

Tom Gallagher, Chair of the Cascade View Budget Committee