

Notice of Meeting
Alsea County Service District Budget Committee
May 7, 2025 – 4:55 PM
Virtual Meeting
Corvallis, Oregon

The Alsea County Service District Budget Committee will meet virtually, at the time and location stated above. This is the first, and only anticipated meeting of this body for the purpose of approving a budget for the fiscal year 2025-2026 that begins July 1, 2025. The preliminary agenda is:

- I. Election of Chair and Vice Chair
- II. Presentation of Proposed Budget
- III. Public Hearing
- IV. Committee Deliberations
- V. Approval of Budget

This budget has been prepared in accordance with the basis of accounting used in the preceeding year. Information about the Proposed Budget Document will be posted to the Benton County website <https://finance.bentoncountyor.gov> on or about April 26, 2025.

This is a public meeting where deliberations of the Budget Committee will take place. Any person may connect via the meeting link provided below and speak to the committee at the time designated on the agenda. Additionally, any person may send written communication to Benton County Financial Services, Kalapuya Building, 4500 SW Research Way, Corvallis OR 97333 until May 31, 2025. If an additional Budget Committee meeting is required, time, date and location will be announced at the close of the meeting.

Access the zoom meeting from your computer, tablet or smartphone.
<https://us06web.zoom.us/j/87281607942>

You can also dial in using your phone.
Dial in: 253-215-8782

Meeting ID: 872 8160 7942

Rick Crager
Assistant County Administrator and Budget Officer
Mailed by 1st Class Postage April 07, 2025

Alsea County Service District

ADMINISTRATION: Benton County Public Works

DIRECTOR: Gary Stockhoff **FACILITIES MANAGER:** Paul Wallsinger

OFFICE LOCATION: Public Works, 360 SW Avery, Corvallis

TELEPHONE: 541-766-6821

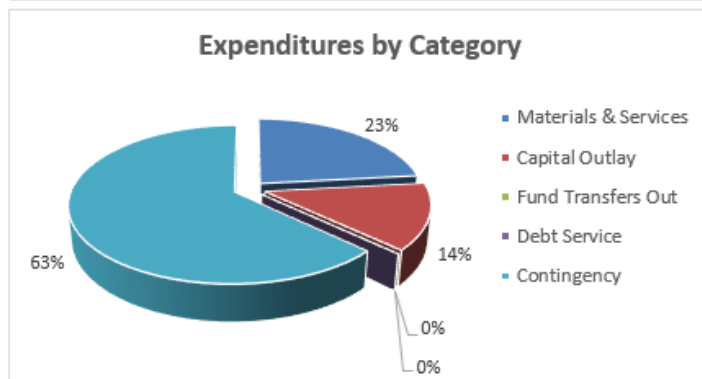
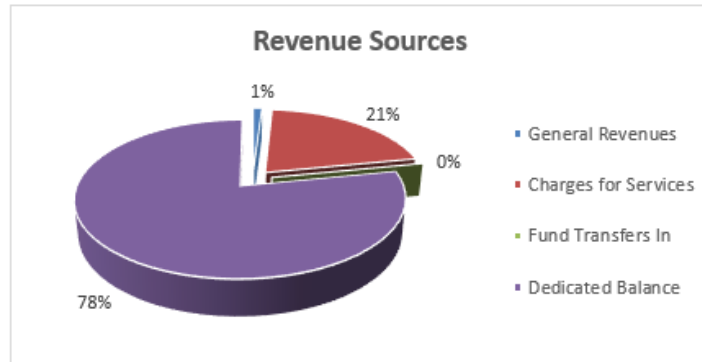
INTERNET ADDRESS: [HTTPS://PW.BENTONCOUNTYOR.GOV/ALSEA-COUNTY-SERVICE-DISTRICT/](https://pw.bentoncountyor.gov/alsea-county-service-district/)

DISTRICT OVERVIEW:

To provide water and sewer service to the community of Alsea which is located approximately 30 miles southwest of Corvallis.

The service district is an independent municipal corporation. The Benton County Board of Commissioners sits as the Governing Body. Benton County Public Works Department manages daily operations, customer billing, and staff support. County Financial Services provides treasury, financial management services and coordinates the Budget process. The County is reimbursed for these services by district funds.

The district was organized in 1983 to take over operation of the community water system. Water system improvements and the community sewer system were completed in 1986. Additional water system improvements were completed in 1997. An advisory committee reviews District operations and makes recommendations on issues and rates to the Governing Body.



ALSEA COUNTY SERVICE DISTRICT
Budget Summary – All Cost Centers

Category Title	2022-23 Actual	2023-24 Actual	2024-25 Adopted	2025-26 Proposed Budget	2025-26 Approved Budget	2025-26 Adopted Budget
General Revenues	3,092	4,050	3,500	3,000	-	-
Charges for Service	63,208	75,021	63,192	61,092	-	-
Fund Transfers In	-	-	-	-	-	-
Current Program Income	66,300	79,071	66,692	64,092	-	-
Dedicated Beginning Balance	182,455	188,612	206,085	226,577	-	-
Beginning Balances	182,455	188,612	206,085	226,577	-	-
Total Resources	248,755	267,683	272,777	290,669	-	-
Materials & Services	60,143	58,731	67,176	68,203	-	-
Capital Outlay	-	-	30,000	40,000	-	-
Other: Fund Transfers Out	-	-	-	-	-	-
Other: Debt Service	-	-	-	-	-	-
Expenditures	60,143	58,731	97,176	108,203	-	-
Other: Contingency	-	-	175,601	182,466	-	-
Reserves	-	-	175,601	182,466	-	-
Total Budget	60,143	58,731	272,777	290,669	-	-
Surplus / (Deficit) of Fund Resources to Expenditures	188,612	208,952	-	-	-	-
Full-Time-Equivalent (FTE)						
Regular	-	-	-	-	-	-
Temporary	-	-	-	-	-	-
Total	-	-	-	-	-	-

ALSEA COUNTY SERVICE DISTRICT

District Statement

This is an annual budget. The fiscal year will begin July 1, 2025, and ends on June 30, 2026.

The budget was built on the assumption of no increase in rates. The District has no personnel. All services and support are provided by County operating departments as discussed above. A rate increase is anticipated for both the water and sewer districts in the 26/27 budget cycle.

The remaining balance of the federal government loan that paid for water system upgrades was paid off and refinanced with a loan from the County General Fund in FY 2016-17. This loan has been paid in full as of June 2022.

The water system improvements facilitated through ARPA funds were completed in late 2024. The primary work associated with this project was the painting and coating of the two water reservoirs.

The sewer system improvements to be facilitated through an EPA grant are currently anticipated to occur in late 2025 or early 2026. These funds are still dependent on approval by the federal government.

The Alsea Sewer Treatment facility's operation permit through the Dept. of Environmental Quality was renewed in early 2025.

Of note, the funds shown in the Capital component of the budget have been shifted to the Operations component of the budget. This was done to address cost allocation charges, and to streamline the overall budget process.

ALSEA COUNTY SERVICE DISTRICT

Water Operations

Category Title	2022-23 Actual	2023-24 Actual	2024-25 Adopted	2025-26 Proposed Budget	2025-26 Approved Budget	2025-26 Adopted Budget
General Revenues	3,092	4,050	3,500	3,000		
Charges for Services	28,243	36,969	30,360	33,000		
Dedicated Beginning Balance	75,654	85,395	98,828	142,577		
Total Resources	106,990	126,414	132,688	178,577	-	-
Materials and Services	21,595	25,584	31,136	36,363		
Capital Outlay				20,000		
Other: Contingency			101,552	122,214		
Total Expenditures	21,595	25,584	132,688	178,577	-	-
Regular	-	-	-	-	-	-
Temporary	-	-	-	-	-	-
Total	-	-	-	-	-	-

Mission & Purpose:

To provide operation and maintenance of a water system in the community of Alsea; serving approximately 68 residential and 11 commercial customers. Operate a successful and efficient system within the requirements of the Oregon Water Resource Division.

ALSEA COUNTY SERVICE DISTRICT

Sewer Operations

Category Title	2022-23 Actual	2023-24 Actual	2024-25 Adopted	2025-26 Proposed Budget	2025-26 Approved Budget	2025-26 Adopted Budget
Charges for Services	25,424	30,623	26,244	28,092		
Dedicated Beginning Balance	44,619	36,983	43,244	84,000		
Total Resources	70,043	67,606	69,488	112,092	-	-
Materials and Services	33,060	24,388	27,281	31,840		
Capital Outlay				20,000		
Other: Contingency	-	-	42,207	60,252		
Total Expenditures	33,060	24,388	69,488	112,092	-	-
Regular	-	-	-	-	-	-
Temporary	-	-	-	-	-	-
Total	-	-	-	-	-	-

Mission & Purpose:

To operate and maintain a sewer collection and treatment system for the community of Alsea servicing approximately 68 residential and 11 commercial customers. Operate the system in a cost effective and efficient manner in accordance with Department of Environmental Quality permit requirements.

ALSEA COUNTY SERVICE DISTRICT

Water Construction Reserve

Category Title	2022-23 Actual	2023-24 Actual	2024-25 Adopted	2025-26 Proposed Budget	2025-26 Approved Budget	2025-26 Adopted Budget
Charges for Services	4,340	5,179	4,740			
Dedicated Beginning Balance	27,390	28,940	29,283			
Total Resources	31,730	34,119	34,023	-	-	-
Materials and Services	2,790	4,349	4,349			
Capital Outlay		-	15,000			
Other: Fund Transfers Out		-	-			
Other: Contingency	-	-	14,674			
Total Expenditures	2,790	4,349	34,023	-	-	-
Regular	-	-	-	-	-	-
Temporary	-	-	-	-	-	-
Total	-	-	-	-	-	-

Mission & Purpose:

These funds have been incorporated into the Operations portion of the budget.

ALSEA COUNTY SERVICE DISTRICT **Sewer Construction Reserve**

Category Title	2022-23 Actual	2023-24 Actual	2024-25 Adopted	2025-26 Proposed Budget	2025-26 Approved Budget	2025-26 Adopted Budget
Charges for Services	5,201	2,250	1,848			
Dedicated Beginning Balance	34,791	37,294	34,730			
Total Resources	39,992	39,544	36,578	-	-	-
Materials and Services	2,698	4,410	4,410			
Capital Outlay	-	-	15,000			
Other: Contingency	-	-	17,168			
Total Expenditures	2,698	4,410	36,578	-	-	-
Regular	-	-	-	-	-	-
Temporary	-	-	-	-	-	-
Total	-	-	-	-	-	-

Mission & Purpose:

These funds have been incorporated into the Operations portion of the budget.