

**BENTON COUNTY, OREGON**  
**REQUEST FOR PROPOSAL #2325-16**  
**FOR**  
**COMPREHENSIVE PLANNING SERVICES**

Notice is hereby given that proposals are invited to be received to provide Comprehensive Planning Services to Benton County.

Brief description of work to be performed:

The Project will use consultant services to perform technical analyses and planning related to inclusive community engagement and work program development of a regional vision for collaborative resilience. The consultant is expected to provide an analysis, recommendations, and implementation of a DLCD-approved work program with potential focus on housing, wildfire, transportation, outdoor recreation, water, and data-driven policy, among other issue areas. The consultant is expected to attend regular meetings of the PMT and to assist local planning staff in presentations to planning commissions, elected officials, and regional partners, as applicable.

Proposal documents will be available on Saturday May 11, 2024, to view electronic copies at:

<https://finance.bentoncountyor.gov/requests-for-proposals/>

Bidders shall be responsible for checking the for any Addendums or clarifications to the bid documents.

**Return the complete proposal documents no later than June 10th, 2024, 4:00 pm, PST as follows:**

- Bid in electronic form email to: [bccontracts@bentoncountyor.gov](mailto:bccontracts@bentoncountyor.gov) Attention: Karen Vaughn, Contracts and Procurement Analyst with title subject line **“Comprehensive Planning Services 2325-16”**
- Bid in writing must be sealed, marked plainly as **“Comprehensive Planning Services 2325-16”** and received by Karen Vaughn, Benton County Finance 4500 SW Research Way Corvallis, OR 97333

**For additional information, contact Karen Vaughn, Contracts and Procurement Analyst via email at [karen.vaughn@bentoncountyor.gov](mailto:karen.vaughn@bentoncountyor.gov)**

Dated this 11th day of May 2024

By: Karen Vaughn  
Contracts & Procurement Analyst  
Benton County, Oregon