

**BENTON COUNTY, OREGON**  
**REQUEST FOR PROPOSAL #2325-10**  
**FOR**  
**PUBLIC NOTICES AND POSTING SERVICES**

Notice is hereby given that proposals are invited to be received to provide Public Notices and Posting Service to Benton County.

Brief description of work to be performed:

- [Meet the qualifications of ORS 193.010](#) as a newspaper of general circulation for Benton County
- Establish a comprehensive system for the timely and accurate posting of public notices and legal advertisements on behalf of Benton County.
- Provide a user-friendly platform accessible to the public for easy access to posted notices.
- Ensure compliance with legal requirements regarding the posting and dissemination of public notices.

Proposal documents will be available on March 7, 2024, to view electronic copies at: <https://finance.bentoncountyor.gov/requests-for-proposals/>. Bidders shall be responsible for checking the website for any Addendums or clarifications to the bid documents.

**Return the complete proposal documents no later than March 21, 2024, 4:00 pm, PST as follows:**

- Bid in electronic form email to: Karen Vaughn, Contracts and Procurement Analyst  
[karen.vaughn@bentoncountyor.gov](mailto:karen.vaughn@bentoncountyor.gov) with Subject line: **PUBLIC NOTICES AND POSTING SERVICES RFP # 2325-10.**

- Bid in writing must be sealed, marked plainly as **Attn: Karen Vaughn PUBLIC NOTICES AND POSTING SERVICES RFP # 2325-10**, and received by Karen Vaughn, Benton County Finance 4500 SW Research Way Corvallis, OR 97333

For additional information, contact Karen Vaughn, Contracts and Procurement Analyst via email at [karen.vaughn@bentoncountyor.gov](mailto:karen.vaughn@bentoncountyor.gov)

Dated this 7<sup>th</sup> day of March 2024

By: Karen Vaughn  
Contracts & Procurement Analyst  
Benton County, Oregon