

BENTON COUNTY, OREGON
REQUEST FOR PROPOSAL #2325-06
FOR
PUBLIC NOTICES AND POSTING SERVICES

Notice is hereby given that proposals are invited to be received to provide Public Notices and Posting Service to Benton County.

Brief description of work to be performed:

- [Meet the qualifications of ORS 193.010](#) as a newspaper of general circulation for Benton County
- Establish a comprehensive system for the timely and accurate posting of public notices and legal advertisements on behalf of Benton County.
- Provide a user-friendly platform accessible to the public for easy access to posted notices.
- Ensure compliance with legal requirements regarding the posting and dissemination of public notices.

Proposal documents will be available on January 18, 2024, to view electronic copies at: <https://finance.bentoncountyor.gov/requests-for-proposals/>. Bidders shall be responsible for checking the website for any Addendums or clarifications to the bid documents.

Return the complete proposal documents no later than February 8th, 2024, 4:00 pm, PST as follows:

- Bid in electronic form email to: Karen Vaughn, Contracts and Procurement Analyst
karen.vaughn@bentoncountyor.gov with Subject line: **PUBLIC NOTICES AND POSTING SERVICES RFP # 2325-06.**

- Bid in writing must be sealed, marked plainly as **Attn: Karen Vaughn PUBLIC NOTICES AND POSTING SERVICES RFP # 2325-06**, and received by Karen Vaughn, Benton County Finance 4500 SW Research Way Corvallis, OR 97333

For additional information, contact Karen Vaughn, Contracts and Procurement Analyst via email at karen.vaughn@bentoncountyor.gov

Dated this 18th day of January 2024

By: Karen Vaughn
Contracts & Procurement Analyst
Benton County, Oregon